

YOUR LETTERHEAD GOES HERE

NOTICE OF ADVERSE ACTION

Dear Applicant/Employee,

Pursuant to your authorization, a consumer report was obtained by _____ in connection with your application for employment / promotion / retention. This letter serves as notification that we have decided not to employ/ promote / retain you based wholly or partially on information contained in your consumer report.

Enclosed please find a copy of the report, as well as a summary of your rights under the Fair Credit Reporting Act.

This report was provided by: Carolina Investigative Research, Inc.
106 D Fountain Brook Circle
Cary, NC 27511
Phone Number (919) 460-7799

Credit Report TransUnion
2 Baldwin Place, PO Box 1000
Chester, PA 19022
(800) 888-4213

Carolina Investigative Research, Inc. did not make the decision regarding your employability, nor can Carolina Investigative Research, Inc. explain why the decision was made.

You may obtain an additional copy of the report from Carolina Investigative Research, Inc. at no charge if you make your request to Carolina Investigative Research, Inc. within 60 days of the date of this letter.

You also have the right to contact Carolina Investigative Research, Inc. to dispute the accuracy or completeness of any information contained in the report.

Sincerely,